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| **DATE:**  |  |
| **TIME:** |  |
| **LOCATION:** |  |

 **ACTIONS & AGENDA SCHOOL COUNCIL MEETING**

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| **ATTENDEES PRESENT** | **Next Meeting of** **Development Committee:** **Finance Committee:****Sacrament Formation Committee:****Facilities Planning Committee****Student Life Committee****Curriculum and Instruction Committee:** **School Council Advisory Committee:** **November 17 at 6pm: action items for tuition, early registration and recruitment, Catholic Schools week****Home and School: September?** **Wunderfall meeting:**  |
| **PRINT NAME** | **SIGNATURE** | **TITLE** |
| Amy Allen |  | Principal/Chair |
| Sam Dunn |  | Development |
| John Collard |  | Facilities/Finance |
| Jim/Christi Glover |  | Finance/Student Life |
| Janet Collard |  | Secretary |
| Kevin Dohanich |  | Finance |
| Dulce Trujillo |  | Faith/Sacrament Formation |
| Rosa Santesqoy |  | Student Life |
| Jen Billodeaux |  | Student Life/Fundraising |
| Jim Tucker |  | Facilities/Development |
| Anya Tucker |  | Curriculum and Instruction |
| Dr. Klassen |  | Superintendent |
| Father Mark |  | Pastor |
| Father Dan Dower |  | EV, Education |
|  |  |  |
| **MEETING CONTENT** |  |  |
| **AGENDA** | **ACTIONS** | **Actions needed before September 6** | **Date Completed and Presented** |
| 6-6:10 | Opening Prayer and Power Point Overview of State of School | Vote on print materials as well as electronic |  |
| 6:10-6:15 | Introduction of new organizational structure by Amy (Where do I fit in? What is my call and how do I answer it) Introduction of People | Send pics to Melinda for a chart to distribute |  |
| 6:15-6:25 | Introduction to read of ByLaws and Strategic Plan for Home and School and School Council  | Read all plans and write Bylaws for your committee area with job descriptions for positions and needs. |  |
| 6:25-6:35 | Kevin Dohanich on MFS and the process that Finance subcommittee began yesterday by creating bylaws and determining SOP Needs\* handout | Determine SOP needs and get template to administrative team member for completion back to you for first read by September 15 |  |
| 6:35-6:45 |  John Collard review of state of school |  |  |
| 6:45-6:50 | Introduction to website materials | Peruse materials |  |
| 6:50-7:00 | Break out groups to discuss and have input |  |  |
| 7:00  | Dismissal |  |  |
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| **NOTES** |  |  |
| Image result for quotes on change management |  |  |

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| **SUBMITTED BY:** | Amy Allen | **APPROVED BY:** |  |